Subcontractor Resource Utilization Report

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Subcontractor Resource Utilization Report for [Project Name]

Overview

This report outlines the resource utilization of subcontractors engaged in the [Project Name] project.

Subcontractor Details

Subcontractor Name	Resource Type	Allocated Hours	Utilized Hours	Utilization Percentage
[Subcontractor 1]	[Resource Type]	[Allocated Hours]	[Utilized Hours]	[Utilization Percentage]
[Subcontractor 2]	[Resource Type]	[Allocated Hours]	[Utilized Hours]	[Utilization Percentage]

Summary

The overall utilization of resources is as follows:

- Total Allocated Hours: [Total Allocated Hours]
- Total Utilized Hours: [Total Utilized Hours]
- Overall Utilization Percentage: [Overall Utilization Percentage]

Recommendations

Based on the current utilization rates, the following recommendations are made:

- [Recommendation 1]
- [Recommendation 2]

For any further information or clarification, please feel free to contact me.

Sincerely,

[Your Name]

[Your Position]

[Your Company]