

Subcontractor Performance Appraisal Report

Date: [Insert Date]

To: [Subcontractor's Name]

From: [Your Company's Name]

Project Name: [Project Name]

Performance Summary

The purpose of this report is to evaluate the performance of [Subcontractor's Name] for the period of [Start Date] to [End Date].

Evaluation Criteria

- Quality of Work: [Rating/Comments]
- Timeliness: [Rating/Comments]
- Communication: [Rating/Comments]
- Adherence to Safety Standards: [Rating/Comments]
- Cost Management: [Rating/Comments]

Overall Performance Rating

[Overall Rating/Comments]

Recommendations

[Recommendations for Improvement or Continued Engagement]

We appreciate your contributions and look forward to your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]