

Subcontractor Work Evaluation Report

Date: [Insert Date]

To: [Subcontractor Name]

From: [Your Company Name]

Re: Evaluation of Subcontractor Work

Hello [Subcontractor Contact Name],

This report is to evaluate the work executed by your team for the project [Project Name] during the period from [Start Date] to [End Date]. Below are the details of the evaluation:

1. Project Overview

[Brief description of the project and objectives]

2. Performance Assessment

- **Quality of Work:** [Details]
- **Timeliness:** [Details]
- **Communication:** [Details]
- **Adherence to Safety Standards:** [Details]

3. Overall Evaluation

[Overall performance summary]

4. Recommendations

[Suggestions for improvement or follow-up actions]

5. Conclusion

Thank you for your efforts on this project. We value our partnership and look forward to enhancing our collaboration on future projects.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]