

Subcontractor Compliance Specifications Request

Date: [Insert Date]

To: [Subcontractor Name]

Company: [Subcontractor Company Name]

Address: [Subcontractor Address]

City, State, Zip: [City, State, Zip]

Dear [Subcontractor Name],

We are reaching out to request your compliance specifications for the [Project Name] project. As part of our commitment to maintaining high quality and safety standards, we require the following information:

- Evidence of compliance with relevant regulations and standards.
- Details of safety procedures and protocols.
- List of certifications held by your company.
- Insurance coverage details and limits.
- Previous project references and performance evaluations.

Please submit the requested documentation by [Insert Due Date] to ensure we can proceed as scheduled. If you have any questions or need further clarification, do not hesitate to contact us.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]