

# Milestone Success Confirmation

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are pleased to inform you that you have successfully completed the milestone for [specific milestone name or description] as outlined in our subcontract agreement dated [insert agreement date].

Your efforts have been instrumental in achieving this phase of the project, and we appreciate your commitment to quality and efficiency.

As per our agreement, the next steps will involve [outline next steps or processes]. Please ensure that all documentation and reports are submitted by [insert due date for documentation].

Thank you for your hard work and dedication. We look forward to continuing our collaboration as we move forward in the project.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]