

Milestone Achievement Notification

Date: [Insert Date]

To: [Subcontractor's Name]

Company: [Subcontractor's Company Name]

Address: [Subcontractor's Address]

Dear [Subcontractor's Name],

We are pleased to inform you that your team has successfully completed the [Milestone Name] phase of the [Project Name] project, as scheduled. This accomplishment reflects your commitment to achieving quality results and maintaining project timelines.

We appreciate your hard work and dedication to this project, and we look forward to your continued success as we progress towards our next milestones.

Congratulations on this achievement!

Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]