Milestone Objective Realization Notice

Date: [Insert Date]
To: [Client's Name]
Company: [Client's Company Name]
Address: [Client's Address]
Dear [Client's Name],
We are pleased to inform you that we have successfully achieved the milestone objective stated in our subcontract agreement dated [Insert Agreement Date]. The details of the completed milestones are as follows:
 Milestone Objective: [Insert Objective] Date of Completion: [Insert Completion Date] Description of Work Completed: [Insert Description]
We believe that the successful realization of this milestone contributes significantly to the overall project progress and aligns with our mutual objectives.
Please feel free to reach out if you require any further information or clarification regarding this notice.
Thank you for your collaboration.
Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]