

Contractor Fiscal Performance Evaluation

Date: [Insert Date]

To: [Contractor's Name]

From: [Your Name]

Subject: Fiscal Performance Evaluation

Dear [Contractor's Name],

We are writing to provide you with an evaluation of your fiscal performance under the contract dated [Insert Contract Date]. This evaluation is based on the financial records, performance metrics, and compliance with contract terms up to [Insert Evaluation Date].

Performance Metrics

- Contract Value: [Insert Value]
- Expenses Incurred: [Insert Amount]
- Projected vs Actual Costs: [Insert Analysis]
- Timeliness of Invoices: [Insert Comments]
- Compliance with Budget: [Insert Comments]

Strengths

[List any strengths or positive aspects of performance]

Areas for Improvement

[List areas where improvement is needed]

We appreciate your cooperation and efforts in achieving the contract objectives. Should you have any questions or need further clarification regarding this evaluation, do not hesitate to reach out.

Thank you for your continued partnership.

Sincerely,

[Your Full Name]

[Your Job Title]

[Your Company]

[Your Contact Information]