

# Business Partner Creditworthiness Assessment

**Date:** [Insert Date]

**To:** [Business Partner's Name]

**Address:** [Business Partner's Address]

Dear [Business Partner's Name],

We are in the process of assessing the creditworthiness of our business partners to ensure a mutually beneficial collaboration. As part of this assessment, we kindly request the following information:

- Company financial statements for the last three years
- Credit references from suppliers
- Details of any outstanding loans or liabilities
- Copy of your business registration and licenses

Please provide the requested documents by [Insert Deadline]. This will help us streamline our evaluation process and work together effectively.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]