

Job Acceptance Verification

Date: [Insert Date]

To:

[Subcontractor Name]

[Subcontractor Address]

[City, State, Zip Code]

Dear [Subcontractor Name],

We are pleased to inform you that your proposal for the subcontractor position for [Project Name] has been accepted.

This letter serves as verification of your acceptance of the job and outlines the key details:

- **Project Name:** [Project Name]
- **Start Date:** [Start Date]
- **Duration:** [Project Duration]
- **Compensation:** [Compensation Terms]
- **Scope of Work:** [Brief Description of Scope]

Please sign below to confirm your acceptance of the terms outlined in this letter and return a copy to us by [Return Date].

We look forward to working together on this project.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Subcontractor Name] - Signature

Date: _____