

Skilled Labor Request for Subcontractors

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Subcontractor Name]

[Subcontractor Company Name]

[Subcontractor Company Address]

[City, State, Zip Code]

Dear [Subcontractor Name],

We are currently seeking skilled labor to assist with [describe the specific project or tasks, e.g., electrical installations, plumbing, etc.]. We are impressed with your company's expertise in [specific skill or area], and we would like to discuss the possibility of subcontracting with you.

We anticipate needing [number of workers required] with experience in [specific skills required] for approximately [duration of the project] starting on [start date]. Please let us know your availability and interest in collaborating on this project.

If you have any questions or require further information, please do not hesitate to contact me at [your phone number] or [your email address].

Thank you for your consideration. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]