

Labor Request for Subcontractor Projects

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Subcontractor's Name]

[Subcontractor's Company Name]

[Subcontractor's Address]

[City, State, ZIP Code]

Subject: Labor Request for [Project Name]

Dear [Subcontractor's Name],

We are reaching out to request labor support for our upcoming project, [Project Name], which is scheduled to commence on [Start Date]. We require skilled labor to assist with the following tasks:

- [Task 1]
- [Task 2]
- [Task 3]

The project is expected to last from [Start Date] to [End Date]. We would appreciate your confirmation of availability and the provision of qualified personnel for the mentioned tasks.

Please let us know your rates and any other pertinent details at your earliest convenience. If you need further information, do not hesitate to reach out.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]