

Letter of Appeal for Termination

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the termination of the subcontract agreement dated [insert date of agreement] between [Your Company Name] and [Recipient's Company Name]. It has come to my attention that the grounds for termination cited in your letter dated [insert date of termination letter] pertain to alleged breaches of the agreement.

After reviewing the details, I would like to address the specific claims made:

- Claim 1: [Brief description of the claim and your response]
- Claim 2: [Brief description of the claim and your response]
- Claim 3: [Brief description of the claim and your response]

It is my belief that these claims do not accurately reflect the circumstances and actions taken on my part. I have made a diligent effort to adhere to all terms set forth in our agreement.

In light of this information, I respectfully request a reconsideration of the termination decision and propose a meeting to discuss this matter further. I believe we can reach a mutual agreement that honors our original contract.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]