

# Letter of Appeal for Subcontractor Termination

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the decision regarding the termination of my subcontractor agreement, dated [Insert Date of Agreement], due to allegations of non-performance.

Firstly, I would like to express my surprise at the termination notice received on [Insert Date of Termination Notice]. I believe that the accusations of non-performance are unfounded and do not accurately reflect the work completed.

[Insert a brief explanation of the projects completed, challenges faced, and any relevant correspondence supporting performance.]

Additionally, I have consistently strived to meet all deadlines and project specifications, communicating openly about any issues encountered. I respectfully request a thorough review of the circumstances surrounding this decision.

I am confident that with a reconsideration of the performance evaluation and the supporting documentation I am prepared to provide, you will find merit in my appeal. I value our working relationship and am eager to resolve this matter amicably.

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]