

Financial Proposal Inquiry

Date: [Insert Date]

[Subcontractor Name]

[Subcontractor Address]

[City, State, Zip Code]

Dear [Subcontractor Contact Name],

We are currently in the process of reviewing potential subcontractors for our upcoming project, [Project Name]. Your company has come highly recommended, and we are interested in discussing the financial aspects of a potential partnership.

Could you please provide us with your financial proposal, including the following details:

- Cost estimates for labor and materials
- Payment terms and conditions
- Your availability and timeline for the project
- Any additional costs or fees that may apply

Please send your proposal by [Insert Deadline Date]. We look forward to your prompt response and hope for the opportunity to work together.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]