

Subcontractor Fee Estimation Request

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are currently in the process of estimating the costs for our upcoming project, [Project Name]. As part of this process, we would like to request a detailed estimate of your fees for the services you will be providing.

Could you please provide the following information:

- A breakdown of your fees.
- An outline of the services included in your estimate.
- Any additional costs or expenses that may be incurred.
- Your estimated timeline for project completion.

We would appreciate it if you could send your estimate by [Insert Deadline]. If you have any questions or require further details, please feel free to reach out.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]