

Preliminary Cost Forecast for Subcontracting

Date: [Insert Date]

To: [Subcontractor Name]

From: [Your Company Name]

Subject: Preliminary Cost Forecast for Subcontracting Work

Dear [Subcontractor Name],

We would like to present our preliminary cost forecast for the subcontracting work to be undertaken in relation to [Project Name/Description]. Below are the estimated costs associated with the project:

Item	Description	Estimated Cost
1	Labor Costs	[\$[Insert Amount]]
2	Materials	[\$[Insert Amount]]
3	Equipment Rental	[\$[Insert Amount]]
4	Miscellaneous Expenses	[\$[Insert Amount]]
	Total Estimated Cost	[\$[Insert Total Amount]]

This forecast is subject to change based on final project scope and any unforeseen circumstances. We appreciate your collaboration and look forward to finalizing the terms of our partnership.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]