

Subcontractor Job Advancement Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a review of my current subcontractor status and discuss the possibility of advancement within our ongoing project.

Over the past [duration of your contract], I have successfully completed the following tasks:

- [Task 1]
- [Task 2]
- [Task 3]

Given my contributions, I believe there may be opportunities for advancement. I would appreciate the chance to discuss this further and explore ways in which I can add even more value to our collaboration.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]