

Subcontractor Facility Access Terms

Date: [Insert Date]

To: [Subcontractor Name]

[Subcontractor Address]

Dear [Subcontractor Name],

We are pleased to inform you that you are granted access to our facility located at [Facility Address] under the following terms and conditions:

1. Access Hours

Access to the facility is permitted between [Start Time] and [End Time] on [Days of the Week].

2. Identification

All subcontractor personnel must present valid identification upon entry. Each individual must be registered in advance with our security personnel.

3. Safety Protocols

Subcontractors are required to adhere to all safety guidelines and protocols established by our facility. This includes, but is not limited to, wearing appropriate safety gear.

4. Liability

The subcontractor will be fully responsible for the actions of their employees while on the premises and shall indemnify [Your Company Name] against any claims arising from their activities.

5. Termination of Access

This access agreement may be revoked at any time at the discretion of [Your Company Name].

Please sign and return a copy of this letter to indicate your acceptance of the terms outlined above.

Best Regards,

[Your Name]
[Your Position]
[Your Company Name]
[Contact Information]

Accepted by:

[Subcontractor Name or Authorized Signatory]

Date: _____