

Subcontractor Bid Rejection

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

Thank you for your interest in the [Project Name] and for submitting your bid. We appreciate the time and effort you put into preparing your proposal.

However, we regret to inform you that your bid cannot be accepted due to its late submission. As per our project timeline and bid submission guidelines, all proposals were required to be submitted by [Insert Deadline]. Your bid was received on [Insert Date of Submission], which unfortunately places it beyond our accepted timeframe.

We value your interest in working with us and encourage you to participate in future projects. Thank you once again for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]