

Letter of Bid Rejection

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

Thank you for your recent bid submission for the [Project Name/Description] project. We appreciate the time and effort you dedicated to provide us with your proposal.

After careful consideration, we regret to inform you that we have decided to proceed with other bids that were lower in cost. While we value your expertise and the quality of your work, this decision was primarily based on budgetary constraints and the competitive nature of the bids we received.

We appreciate your understanding in this matter and encourage you to participate in our future bidding opportunities. Thank you once again for your interest in working with us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Contact Information]