

# Subcontractor Risk Assessment Policy

Date: [Insert Date]

[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

To: [Subcontractor Name]  
[Subcontractor Address]  
[City, State, Zip Code]

Dear [Subcontractor Name],

As part of our commitment to ensuring a safe and productive working environment, we are implementing a Subcontractor Risk Assessment Policy. This policy is designed to identify potential risks associated with subcontracting services and to establish a framework for managing those risks effectively.

Please find below the key components of our Risk Assessment Policy:

- **Objective:** To evaluate and mitigate risks associated with subcontracted work.
- **Assessment Process:** All subcontractors must undergo a risk assessment prior to engagement.
- **Criteria for Evaluation:** Factors such as experience, safety record, and financial stability will be evaluated.
- **Risk Mitigation Strategies:** Outline of measures to manage and reduce identified risks.
- **Compliance:** Adherence to relevant health, safety, and legal regulations is mandatory.

We expect your cooperation in this matter and appreciate your commitment to maintaining high safety standards. For further details or queries, please do not hesitate to contact us.

Thank you for your attention to this important policy.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]