

# Subcontracting Framework Agreement

Date: [Insert Date]

**From:**

[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]

**To:**

[Subcontractor's Name]  
[Subcontractor's Address]  
[City, State, Zip Code]

Dear [Subcontractor's Name],

We are pleased to inform you that [Your Company Name] has selected you as a subcontractor for the [Project Name/Description] project. This letter serves as a framework agreement to outline the terms and conditions under which the subcontracting relationship will operate.

## Scope of Work

The scope of work to be performed by the subcontractor includes, but is not limited to:

- [Task 1]
- [Task 2]
- [Task 3]

## Payment Terms

The total payment for the services rendered will be [Amount]. Payments will be made as follows:

- [Payment Schedule]

## Timeline

The project is scheduled to commence on [Start Date] and will be completed by [End Date].

## Confidentiality

Both parties agree to maintain the confidentiality of any sensitive information disclosed during the term of this agreement.

We look forward to a successful collaboration on this project. Please confirm your acceptance of the terms outlined in this letter by signing below and returning a copy to us.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

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[Subcontractor's Name]

[Date]