

Subcontractor Holiday Schedule Agreement

Date: [Insert Date]

To: [Subcontractor's Name]

[Subcontractor's Address]

Dear [Subcontractor's Name],

This letter serves as a formal agreement regarding the holiday schedule for the subcontractor services provided by you as part of our contractual obligations.

Holiday Schedule

The following dates are recognized as holidays, during which work is not expected to be performed:

- [Holiday Name] - [Date]
- [Holiday Name] - [Date]
- [Holiday Name] - [Date]
- [Holiday Name] - [Date]

Communication

Should you have any concerns regarding this schedule or wish to discuss alternative arrangements, please contact us at your earliest convenience.

Thank you for your attention to this matter. We look forward to continuing our partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]