

# Confidentiality Obligations Agreement

Date: [Insert Date]

To,

[Subcontractor's Name]

[Subcontractor's Address]

Dear [Subcontractor's Name],

We are pleased to engage you as a subcontractor for [Project Name or Description]. In the course of our relationship, you may have access to confidential information. This letter outlines your obligations regarding such information.

## 1. Definition of Confidential Information

For the purpose of this agreement, "Confidential Information" includes all data, materials, and any proprietary information disclosed directly or indirectly, whether in written, electronic, or oral form.

## 2. Obligations of the Subcontractor

- Maintain the confidentiality of the Confidential Information.
- Limit the use of Confidential Information exclusively to the purposes of [describe purpose].
- Not disclose any Confidential Information to any third party without prior written consent from [Your Company Name].
- Return or destroy all Confidential Information upon termination of this agreement.

## 3. Duration

The confidentiality obligations shall remain in effect for a period of [number] years following the termination of this agreement.

## 4. Governing Law

This agreement shall be governed by the laws of [Jurisdiction].

Please sign and return a copy of this letter to indicate your acceptance of these confidentiality obligations.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

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**Agreed and Accepted:**

[Subcontractor's Name]

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Signature

Date: \_\_\_\_\_