

# Subcontractor Proposal Approval

Date: [Insert Date]

To: [Subcontractor's Name]

[Subcontractor's Company Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are pleased to inform you that your proposal for the [Project Name] has been approved. After reviewing your submitted documents and meeting the necessary criteria, we believe that your company is well-suited for this subcontracting opportunity.

The details of the approved proposal are as follows:

- Project Title: [Project Title]
- Scope of Work: [Brief Description]
- Start Date: [Start Date]
- Completion Date: [Completion Date]
- Agreed Amount: \$[Amount]

Please confirm your acceptance of this proposal by signing and returning a copy of this letter by [Deadline Date]. Upon receipt, we will proceed with the necessary contract documentation.

Thank you for your proposal. We look forward to working together.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Contact Information]