

Partial Lien Waiver

Date: **[Insert Date]**

To: **[Insert Name of Contractor/Owner]**

Address: **[Insert Address]**

Project Name: **[Insert Project Name]**

Project Location: **[Insert Project Location]**

Dear **[Insert Name of Contractor/Owner]**,

I, **[Insert Subcontractor's Name]**, hereby acknowledge receipt of payment in the amount of **[Insert Payment Amount]** for work performed on the above-referenced project up to and including **[Insert Date of Work Completed]**.

By signing this waiver, I hereby waive and release any lien rights that I may have in connection with the work completed and the payment received for the contract amount indicated herein, to the extent of the payment made.

This waiver is partial and does not waive any future rights related to the unpaid balance owed for the above project.

Thank you for your cooperation.

Sincerely,

[Insert Subcontractor's Name]
[Insert Subcontractor's Company Name]
[Insert Subcontractor's Address]
[Insert Subcontractor's Phone Number]
[Insert Subcontractor's Email]