

Operational Performance Feedback

Date: [Insert Date]

To: [Subcontractor Name]

From: [Your Company Name]

Subject: Operational Performance Feedback

Dear [Subcontractor Name],

We appreciate your continued partnership and would like to provide you with some feedback regarding your operational performance over the past [insert time period].

Performance Overview

Overall, we are pleased with the progress made in several areas, including:

- Quality of Work: [Insert specific feedback]
- Compliance with Deadlines: [Insert specific feedback]
- Communication and Coordination: [Insert specific feedback]

Areas for Improvement

However, we have also identified some areas where improvements could be made:

- Response Time to Inquiries: [Insert specific feedback]
- Adherence to Safety Protocols: [Insert specific feedback]
- Reporting and Documentation: [Insert specific feedback]

We believe addressing these areas will enhance your performance and strengthen our collaboration. We are here to support you and are open to discussing strategies for improvement.

Thank you for your attention to this feedback. We look forward to continuing our work together and achieving our mutual goals.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]