

Subcontractor Site Condition Documentation

Date: [Insert Date]

To: [General Contractor's Name]

From: [Subcontractor's Name]

Project Name: [Insert Project Name]

Project Location: [Insert Project Location]

Subject: Site Condition Documentation

Dear [General Contractor's Name],

This letter serves as documentation of the conditions observed at the job site on [Insert Date of Visit].

Site Conditions Observed:

- Condition 1: [Description]
- Condition 2: [Description]
- Condition 3: [Description]

Additional Notes:

[Any additional details, concerns, or observations regarding site conditions]

We appreciate your attention to this matter and look forward to your prompt response.

Best Regards,

[Subcontractor's Name]
[Subcontractor's Company]
[Contact Information]