

Warranty Claim Letter

Date: [Insert Date]

[Your Name]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Warranty Claim Due to Design Flaws

I am writing to formally submit a warranty claim concerning design flaws that have resulted in issues with the project [Project Name] located at [Project Address].

As a subcontractor responsible for [describe your responsibilities], we have encountered several problems that stem from the original design, which has affected our operations and the overall project quality. The specific issues include:

- [Issue 1]
- [Issue 2]
- [Issue 3]

According to the warranty agreement outlined in our contract dated [insert contract date], we are entitled to remedy any issues arising from design errors. We request a review of these matters and appropriate actions to resolve them as soon as possible.

Please feel free to contact me at [your phone number] or [your email] to discuss this matter further. Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]