

Subcontractor Warranty Claim for Defective Materials

Date: [Insert Date]

To: [Insert Contractor's Name]

[Insert Contractor's Address]

Subject: Warranty Claim for Defective Materials

Dear [Contractor's Name],

I am writing to formally submit a warranty claim regarding defective materials provided under our subcontract agreement dated [Insert Date of Agreement]. The materials in question are [describe materials] used in the project located at [insert project address].

Upon inspection, it has come to our attention that these materials exhibit [describe defects or issues]. As per the warranty terms outlined in our contract, we request that you initiate a replacement or repair process for these defective items at your earliest convenience.

Attached to this letter, you will find documentation including photos of the defects, copies of our purchase orders, and the relevant sections of our contract regarding warranties.

We appreciate your prompt attention to this matter and look forward to your response. Should you need any further information, please do not hesitate to contact me directly at [your phone number] or [your email].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Contact Information]