

Subcontractor Availability Notice

Date: [Insert Date]

To: [Insert General Contractor's Name]

[Insert General Contractor's Company Name]

[Insert General Contractor's Address]

Dear [General Contractor's Name],

I hope this message finds you well. I am writing to inform you of my availability for upcoming projects as a subcontractor. I am eager to collaborate with your team and contribute to the timely and successful completion of your projects.

My availability is as follows:

- [Insert Dates and Times Available]
- [Insert Specific Skills/Services Offered]

Please feel free to reach out to me if you require any additional information or would like to discuss potential projects. I look forward to the opportunity to work together.

Thank you for considering my availability.

Sincerely,

[Your Name]

[Your Company Name]

[Your Address]

[Your Email Address]

[Your Phone Number]