

Subcontractor Scope of Work for General Maintenance Services

Date: [Insert Date]

To: [Subcontractor Name]

Address: [Subcontractor Address]

Dear [Subcontractor Contact Name],

We are pleased to engage your services as a subcontractor for general maintenance services outlined in this scope of work.

Scope of Work:

1. Regular Cleaning and Maintenance
2. Painting and Repair Work
3. Electrical and Plumbing Services
4. Landscaping and Outdoor Maintenance
5. Waste Management and Disposal

Deliverables:

- Monthly maintenance reports
- Timely completion of tasks as per schedule
- Compliance with safety regulations

Duration of Service:

The services will commence on [Start Date] and will continue until [End Date], subject to renewal based on performance.

We look forward to a successful working relationship. Please confirm your acceptance of this scope of work by signing below.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

Accepted and Agreed:

[Subcontractor Name]

Date: _____