

# Subcontractor Scope of Work for Electrical Installations

**Date:** [Insert Date]

**To:** [Client's Name]

**Company:** [Client's Company]

**Address:** [Client's Address]

## Subject: Scope of Work for Electrical Installations

Dear [Client's Name],

This letter outlines the agreed-upon scope of work for electrical installations to be performed by [Subcontractor's Name] at [Project Location].

### Scope of Work:

- Installation of electrical panels and circuit breakers.
- Wiring for lighting and power outlets.
- Installation of HVAC electrical connections.
- Grounding and bonding of electrical systems.
- Testing and commissioning of electrical installations.

### Project Timeline:

Work is to commence on [Start Date] and is expected to be completed by [Completion Date].

### Payment Terms:

Payment will be made according to the following schedule: [Insert Payment Terms].

If you have any questions or require further assistance, please do not hesitate to contact me at [Subcontractor's Phone Number] or [Subcontractor's Email].

Thank you for your attention to this matter. We look forward to working together.

Sincerely,

[Subcontractor's Name]

[Subcontractor's Company Name]

[Subcontractor's Address]

[Subcontractor's Phone Number]

[Subcontractor's Email]