

Subcontractor Service Amendment

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Subcontractor Name]

[Subcontractor Address]

[City, State, Zip Code]

Subject: Amendment to Subcontractor Services Agreement

Dear [Subcontractor Name],

We are writing to formally amend the Subcontractor Services Agreement dated [Original Agreement Date] between [Your Company Name] and [Subcontractor Name]. The purpose of this amendment is to [specify the changes being made, e.g., extend the duration of services, adjust payment terms, etc.].

The agreed-upon changes are as follows:

- **Change 1:** [Description of Change 1]
- **Change 2:** [Description of Change 2]
- **Change 3:** [Description of Change 3]

All other terms and conditions of the original agreement remain unchanged and in full effect. Please sign and return a copy of this amendment by [Return Date].

Thank you for your attention to this matter. We look forward to continuing our successful partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]