Letter of Contract Enhancement

Date: [Insert Date]
To:
[Subcontractor's Name]
[Subcontractor's Address]
Dear [Subcontractor's Name],
We hope this letter finds you well. We are writing to discuss potential enhancements to our existing subcontractor agreement dated [Insert Original Contract Date].
After reviewing our current collaboration, we believe there are several areas where improvements could be mutually beneficial. Specifically, we propose the following enhancements:
 [Enhancement 1: Brief description] [Enhancement 2: Brief description] [Enhancement 3: Brief description]
We would appreciate the opportunity to discuss these enhancements in further detail. Please less us know your availability within the coming week.
Thank you for your continued partnership.
Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]