

# Subcontractor Agreement Modification

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Subcontractor's Name]

[Subcontractor's Company Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

Subject: Modification to Subcontractor Agreement

We are writing to inform you of modifications to our existing subcontractor agreement dated [Original Agreement Date]. The following changes will take effect as of [Effective Date]:

- **Change 1:** [Description of the modification]
- **Change 2:** [Description of the modification]
- **Change 3:** [Description of the modification]

Please review the modifications and indicate your acceptance by signing and returning a copy of this letter by [Return Date].

Thank you for your attention to this matter. We look forward to continuing our collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

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[Subcontractor's Name]

Date: \_\_\_\_\_