

# Termination Notice

Date: [Insert Date]

[Subcontractor Name]

[Subcontractor Address]

[City, State, Zip Code]

Dear [Subcontractor Name],

We are writing to formally notify you of the termination of your subcontracting agreement with [Your Company Name], effective immediately, due to non-compliance with regulations as outlined in [specify contract reference or document].

Despite our previous communications regarding your non-compliance with the following regulations:

- [Specify Regulation/Issue 1]
- [Specify Regulation/Issue 2]
- [Specify Regulation/Issue 3]

We have not seen adequate improvement. Therefore, we must terminate our agreement to protect our interests and maintain our compliance standards.

Please cease all work immediately and remove any property associated with [Your Company Name] from your premises. We expect your cooperation in this matter.

If you have any questions or require further clarification, please feel free to contact us at [Your Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]