

Termination Notice

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are writing to formally notify you of the termination of our subcontractor agreement dated [Insert Agreement Date] due to ongoing financial disputes that have remained unresolved despite our previous communications.

Despite our best efforts to find a suitable resolution, [briefly describe the financial disputes]. Unfortunately, this has led us to the decision to terminate our agreement as of [Insert Termination Date].

Please ensure that all work is ceased immediately and that any outstanding invoices are submitted by [Insert Submission Deadline]. We will review and process them accordingly.

Thank you for the work completed thus far. We wish you success in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]