

Subcontractor Renewal Agreement

Date: [Insert Date]

To: [Subcontractor Name]

[Subcontractor Address]

Subject: Renewal of Subcontractor Agreement

Dear [Subcontractor Name],

We are pleased to inform you that we wish to renew our subcontractor agreement with you for the upcoming term. Below are the terms and conditions for the renewal:

1. Term of Agreement

The renewal period will commence on [Start Date] and conclude on [End Date].

2. Scope of Work

The scope of work remains the same as outlined in the previous agreement, with the addition of [any new tasks or changes].

3. Compensation

Compensation will remain at [insert payment terms], with the possibility for adjustments based on [criteria for adjustments].

4. Compliance

All subcontractors must adhere to applicable laws and regulations as well as [additional compliance requirements].

5. Termination Clause

Either party may terminate this agreement with [number of days] notice, under the conditions outlined in the previous agreement.

Please confirm your acceptance of these terms by signing below and returning this letter by [return date].

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[Your Contact Information]

Acceptance

I, [Subcontractor Name], agree to the terms and conditions outlined above:

Signature: _____

Date: _____