

Payment Acknowledgment

Date: [Insert Date]

To: [Subcontractor's Name]

[Subcontractor's Address]

Dear [Subcontractor's Name],

This letter is to acknowledge receipt of payment for the services rendered on [Project Name/Description]. We have received the amount of [Insert Amount] on [Insert Payment Date].

We appreciate your timely delivery and the quality of work provided. If you have any questions regarding this payment, please do not hesitate to contact us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]