

Project Completion Confirmation

Date: [Insert Date]

To,

[Client's Name]

[Client's Address]

Dear [Client's Name],

We are pleased to confirm the completion of the subcontracted project titled "[Project Name]" as per the terms outlined in our agreement dated [Agreement Date].

The work has been completed successfully on [Completion Date], and we have adhered to all project specifications and timelines. A final inspection was conducted, and we believe the deliverables meet the required quality standards.

Please find attached all relevant documentation, including:

- Final inspection report
- Invoices and payment details
- Warranties and guarantees

We appreciate the opportunity to work on this project and look forward to a continued partnership.

If you have any questions or require further information, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]