

# Event Attendance Confirmation

Dear [Recipient's Name],

We are pleased to confirm your attendance at the upcoming corporate seminar titled "[Seminar Title]" scheduled for [Date] at [Location].

Please find the details of the event below:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Venue:** [Location]
- **Agenda:** [Brief Agenda Details]

We look forward to your participation and believe it will be a valuable experience for you.

If you have any questions or need further information, please do not hesitate to contact us at [Contact Information].

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]