

Vendor Compliance Letter

Date: _____

To: [Vendor Name]

[Vendor Address]

Dear [Vendor Contact Name],

We are writing to confirm that [Vendor Name] has reviewed and understands our corporate governance standards as outlined in our vendor compliance guidelines.

As a valued partner, we expect [Vendor Name] to adhere to these standards to ensure consistent quality and integrity in our business relationship. These standards include, but are not limited to:

- Compliance with all applicable laws and regulations
- Adherence to ethical business practices
- Commitment to transparency and accountability
- Promotion of sustainability and social responsibility

We appreciate your commitment to maintaining these governance standards, and we look forward to our continued collaboration. Please confirm your compliance by signing and returning this letter by [Due Date].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

Signature: _____