

Subject: Availability for Consultation Appointment

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you of my availability for a consultation appointment. Below are the times I am available:

- [Day, Date] - [Time] [Timezone]
- [Day, Date] - [Time] [Timezone]
- [Day, Date] - [Time] [Timezone]

Please let me know if any of these times work for you, or if you would like to suggest an alternative time that may be more convenient.

Thank you, and I look forward to your reply.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Company Name]