

# Letter of Apprehension Regarding Unethical Behavior

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]

[Recipient's Name]  
[Recipient's Position]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my growing concern regarding observed behavior that I believe to be unethical within our organization. Specifically, [describe the behavior or actions that have raised your concerns, including any relevant dates, locations, and individuals involved].

I believe this situation warrants immediate attention, as it may compromise the integrity of our organization and the trust of our clients and partners. I feel that it is crucial for us to address these issues swiftly and transparently.

I would appreciate the opportunity to discuss this matter further and explore potential solutions. Please let me know a suitable time for a meeting.

Thank you for your attention to this serious concern.

Sincerely,

[Your Name]  
[Your Position]