

Debt Repayment Agreement Acknowledgment

Date: [Insert Date]

From:

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

To:

[Debtor's Name]
[Debtor's Address]
[City, State, Zip Code]

Dear [Debtor's Name],

We are writing to acknowledge the receipt of your proposed repayment plan regarding the outstanding debt of [insert amount] owed to us as of [insert date]. We appreciate your commitment to fulfilling this obligation.

We agree to the repayment terms outlined in your proposal, which are as follows:

- Payment Amount: [Insert Payment Amount]
- Payment Frequency: [Insert Frequency (e.g., monthly)]
- First Payment Due: [Insert Date]
- Final Payment Due: [Insert Date]

Please ensure that all payments are made to the following account: [Insert Payment Details]

If you have any questions or need further assistance, feel free to contact us at [Insert Contact Information].

We look forward to your timely payments and resolving this matter smoothly.

Sincerely,

[Your Name]
[Your Position (if applicable)]
[Your Company (if applicable)]