

Announcement: Charity Sports Day

Dear [Recipient's Name],

We are excited to announce our upcoming Charity Sports Day, which will take place on [Date] at [Location]. This event aims to bring our community together to support [Charity/Cause].

Event Details:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue]

Join us for a fun-filled day of sports, activities, and community spirit! There will be food, games, and exciting prizes. All proceeds from the event will go to support [Charity/Cause].

We hope to see you all there! Please feel free to share this announcement with friends and family.

Best regards,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]