

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Attorney's Name]

[Law Firm's Name]

[Law Firm's Address]

[City, State, Zip Code]

Dear [Attorney's Name],

I hope this letter finds you well. I am writing to formally request your legal representation in matters pertaining to estate planning. As I seek to ensure that my assets are managed effectively and my wishes are honored after my passing, I believe that your expertise in this area would be invaluable.

Specifically, I would like assistance with drafting a will, establishing trusts, and navigating the complexities of probate to ensure a smooth transition for my heirs. I would appreciate the opportunity to discuss my situation further and understand how we can work together to create a comprehensive estate plan.

Please let me know a convenient time for us to meet or speak over the phone. I look forward to your positive response.

Thank you for considering my request.

Sincerely,

[Your Name]