

# Notice of Upcoming Building Renovations

Dear Residents,

We would like to inform you that renovations will be taking place in our building starting from **January 15, 2024**, and are expected to last for approximately **8 weeks**. These renovations are aimed at enhancing the building's infrastructure and overall living experience.

During this time, you may notice increased noise levels and temporary disruptions. We appreciate your understanding and patience as we work to improve our community.

If you have any questions or concerns, please do not hesitate to contact the management office at **(555) 123-4567** or **email@example.com**.

Thank you for your cooperation.

Sincerely,

**Building Management**